



*TO DEVELOP EXEMPLARY CITIZENS EQUIPPED WITH ANALYTICAL THINKING SKILLS, VIRTUOUS CHARACTER, AND A PASSION FOR LEARNING, BUILT UPON A SOLID FOUNDATION OF KNOWLEDGE.*

## **Board of Directors September Meeting**

September 7, 2017 7:00 PM

Uncle Lee's Restaurant

Present: C. Gurnee, T. Ross, A. Stringer, B. Donnelson, S. Goers, L. Hinckley,  
S. Nowlin, P. Munson, M. Arthur (Teleconference)

Guests: Marie Griffith

- Call to Order /Invocation
- Pledge of Allegiance
- Roll Call
- Approve Agenda – P. Munson motions to approve the agenda, S. Nowlin seconds the motion, motion passes. No objections were received.
- Approve August Minutes – A. Stringer motions to approve the August minutes, T. Ross seconds the motion, motion passes. No objections were received.
- Honors and Recognition
  - Pleasant View Planning Commission approved recommendation to the City Council to modify the land use of CCA property.
  - S. Nowlin is now a member of the Governor's STEM Action Center Executive Board
- Board President Report – Chris Gurnee
  - Update on Building Committee
- Board Vice President – Aaron Stringer
  - A. Stringer confirmed that insurance is not free the first planning year, but it is ready and just needs to be paid. P. Munson will review the budget and upcoming expenses and get with A. Stringer on purchasing insurance.
- Financial Report – Patrick Munson
  - State Loan will be deposited in October.
  - Roughly \$1,500 remains in the CCA Bank Account
- Grant Director Report – Brittini Donnelson
  - 51 applied, 29 denied
  - B. Donnelson will get with S. Goers on posting the position for a grant writer.
- Marketing Update - Tammi Ross
- Counseling Training – Lynn Hinckley
- Director's Report – Susan Goers
  - CCA Taste of the Arts Concert – September 29. All board members will be in attendance with spouses. If it becomes too crowded some board members will leave once the concert begins. It was confirmed that there is no need to come early as there is very little setup.



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- S. Goers and R. Gurnee will call all individuals who RSVP'd the day prior.
  - CCA Infomercial – September 13<sup>th</sup> from 4pm-8pm at the Capital.
  - Mike Arthur on-boarding will begin on Tuesday.
  - CCA Website – It is anticipated that the website will be ready to launch by the end of the month. When it is officially launched is to be determined.
- Old Business
- New Business
  - Board Interview with Highmark – September 22<sup>nd</sup>, C. Gurnee will discuss with Highmark how many board members need to be present.
  - Geotechnical Survey Results – Indication is that CCA is good to build.
  - Building Committee
    - Last two weeks have been filled with meetings with Highmark, Hogan and the architect. CCA will be fitting a lot into a very small space. Building is going to need to be designed creatively because of space and funding. “No fluff”. Constraint is based on budget from Highmark and what CCA is revving in funding. C. Gurnee is still reaching out and seeking donations for building materials and/or funding.
- Public Comment
  - Correspondence
  - Public Comment
    - Adjournment – B. Donnelson motioned for the meeting to adjourn at 7:47pm, A. Stringer seconded the motion, motion passed. No objections were received.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Brittini Donnelson at 801-389-7138

Under provision 52-4-102 The Board of Directors of Capstone Classical Academy welcomes public comment. Persons requesting to speak to the board need to sign in on the attendance sheet along with the topic of interest. Resolution of questions or responses to proposals should not be expected at this meeting; staff or others may be asked to research and/or prepare materials and solutions for a later time. Fifteen minutes total have been scheduled for persons requesting to speak. Three minutes will be allotted for individual requests and five minutes will be allotted for group requests. If we receive more requests than the allotted time permits, those requests may be scheduled for the next board meeting. Your concerns may be submitted in writing to the director's office for distribution to the board of directors at any time. We thank you in advance for taking the time to visit the Board this evening.