



*TO DEVELOP EXEMPLARY CITIZENS EQUIPPED WITH ANALYTICAL THINKING SKILLS, VIRTUOUS CHARACTER, AND A PASSION FOR LEARNING, BUILT UPON A SOLID FOUNDATION OF KNOWLEDGE.*

## **Fee Waiver Policy**

*Effective: 5/20/2017*

To ensure the participation of all scholars, fees must be waived for eligible scholars for any required class, program, or activity provided, sponsored, or supported by CCA. Fees must be waived for the following scholars:

1. Scholars eligible for TANF.
2. Scholars who are in state custody or foster care.
3. Scholars whose families are receiving public assistance through the Family Employment Program (FEP) from the Utah Department of Workforce Services.
4. Scholars who are receiving Supplemental Security Income (SSI).
5. Scholars whose families are financially unable to pay because of exceptional financial burdens beyond the family's control. Academy administrators make these determinations on a case-by-case basis.

A family requesting a fee waiver will need to complete a fee waiver form and may be requested by Capstone Classical Academy to provide documentation verifying fee waiver eligibility. These documents will not be retained by CCA. Parents will be given the opportunity to review proposed alternative fee waivers and will be able to appeal any decision to the Board of Trustees.

The process of applying for fee waivers will be handled confidentially and without discrimination. Only academy staff with a need and right to know and under the direction of the Director will be aware of scholar fee waiver status.

Under the discretion of the Director, scholars and families may request alternative methods for satisfying academy fees in accordance with 53G-7-503(1)(b)(ii).

Scholars who have been granted fee waivers or provisions in lieu of fee waivers will not be treated differently from other scholars.

The requirements of fee waivers and availability of other provisions in lieu of fee waivers do not apply to charges assessed pursuant to a scholar damaging or losing school property. In accordance with Utah Code Ann. 53G-8-212, any school whose property has been lost or willfully cut, defaced, or otherwise injured may withhold the issuance of official written grade



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reports, diploma, and transcripts of the scholar responsible for the damage or loss until the scholar or the scholar's parent or guardian has paid for the damages.

1. Scholars shall be given notice and an opportunity to pay fines prior to withholding Issuance of official written grade reports, diplomas and transcripts.

2. If the scholar and the scholar's parent or guardian are unable to pay for damages or if it is determined by the school in consultation with the scholar's parents that the scholar's interests would not be served if the parents were to pay for the damages, then, the school may provide for a program of voluntary work for the scholar in lieu of the payment.

Capstone Classical Academy may pursue reasonable methods for obtaining payment for such charges.

Early college class fees need not be waived because they are post-secondary expenses. Charges for class rings, letter jackets, academy photos, academy yearbooks and similar articles not required for participation in a class or activity are not fees and are not subject to waiver requirements. Costs associated with travel are not considered fees and will be the responsibility of the scholar.

The Director of Capstone Classical Academy will review documentation of fee waiver eligibility at least once during the scholar's academy experience.

*Current Fee Schedule*

Breakfast: \$2.00

Lunch: \$3.00

*Fees for All scholars – Due by September 10 and paid through the Enrollment Portal*

Middle School Scholar Fee: \$245

High School Scholar Fee: \$260

*Additional Costs – paid via the website link or in the office with debit or credit card*

Winterim costs specific for classes (grants available) and trips, due by 11/5

Concurrent Enrollment Scholars are responsible for all college fees



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Graduation Fee	\$75
CLEP/CE/ACT/PSAT Tests	\$50 - \$300 each
Fife and Drum	\$150 per year
Performance Ensembles	\$75 per semester
Extra-Curricular Activities	(sports fees subject to change after verification through Athletics)**
Sports Uniform Replacement Fee	\$100
Middle School Cross Country	\$100
Middle School Debate	\$125 per year (tournament fees)**
Drama Productions	\$50 per production
High School Debate	\$250 per year (tournament fees)**
High School Cross Country	\$200
Shakespeare competition	Actual costs (\$150-\$300)**
Scholar Council participation	\$25**
National Junior Honor Society	\$40
National Honor Society	\$40
Math/Science Olympiad	\$50**
Academic Decathlon	\$50**
Mathcounts	\$25**
Parking Pass	\$15 per year

Non-UHSAA or UHSAA outside-region trips, tournaments, and camps are discretionary and scholars pay actual expenses. Scholars pay for personal clothing items such as scholar council sweaters, tee shirts, warm-ups, etc. Any overnight trips are discretionary and scholars pay actual expenses, including travel, meals, and lodging expenses (e.g., Shakespeare



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Festival, Debate tournaments, Winterim, etc).

All scholar fees are due no later than September 10. Winterim class fees are due no later than November 5. A late fee of \$25.00 will be assessed for fees not paid by the listed deadlines. All fees must be paid in full by the end of the school year to receive a yearbook and to have transcripts submitted to colleges.

**All academy fees are non-refundable.**

*\*\* Fees subject to change based on competition enrollment fee, scholars may apply for grants through the administration. \*\**